

**Minnetonka United Methodist Church
Legacy Fund Grant Application**

The purpose of the MUMC Legacy Fund is to fulfill the vision of Minnetonka United Methodist Church by expanding programs and taking advantage of special opportunities, particularly in the areas of **education, music, outreach, facilities, and leadership.**

Name of person submitting application: _____

Address: _____

Phone number: _____ Email: _____

Requested amount: \$ _____ Date needed: _____

1. In one sentence, what is the intended purpose or use of the Legacy Fund Grant?

2. How specifically will the funds be used? Please, also attach an estimated budget.

3. How does the intended use of the Legacy Fund Grant fit into or relate to the Vision Statement, Mission, and Values of Minnetonka United Methodist Church?

4. Is this a one-time need for funds or will this need extend beyond the current fiscal year?

5. If the intention is to continue this beyond the initial Legacy Fund Grant, how will future funding be secured?

6. Has this activity received funding in the past, or has a similar grant application been made in the past?

7. Who will be responsible for overseeing/implementing the grant?

8. What results can be reported and how will the success or impact of the project be measured?

Our team leaders reviewed this request and believe it relates to fulfilling the vision of Minnetonka United Methodist Church. Signed: _____

Print Name & Team: _____

Minnetonka United Methodist Church Legacy Fund Grant Guidelines

The purpose of the MUMC Legacy Fund is to fulfill the vision of Minnetonka United Methodist Church by expanding programs and taking advantage of special opportunities, particularly in the areas of **education, music, outreach, facilities, and leadership**.

The goal of the Legacy Fund is to preserve and grow the investments while allocating a portion each year towards grant requests to enhance programs outside of the annual operating budget. The Legacy Fund is funded through gifts, not annual pledge fund contributions for normal operations.

How the program works:

The decisions concerning grants from the Legacy Fund are made by the Servant Leadership Board ¹(or its successor body) of Minnetonka United Methodist Church. The Servant Leadership Board will review grant applications on an annual basis and determine how the funds available will be allocated for the upcoming fiscal year. Grant funds will be disbursed on a reimbursement basis, as expenses are incurred. Grant funds not utilized within a reasonable time after the end of the fiscal year will revert back to the Legacy Fund for reallocation.

To be considered for a Legacy Fund Grant, submit a completed grant application to the attention of the MUMC Servant Leadership Board. Please note, a completed application *includes* a copy of the proposed grant budget and a signature from one of the MUMC Committee or Team Leaders.

Eligible participants:

Grant requestors must be current members or constituents of Minnetonka United Methodist Church.

Application Deadline:

Early March. (Additional applications will be accepted on a rolling basis if funds are still available.)

Approval Notification Schedule:

The Servant Leadership Board will communicate initial decisions within 45 days from the application deadline. Applications accepted after the deadline will be notified on a rolling basis, again, as funds are available.

¹ Legacy Fund guidelines and investment policy statement are subject to change and/or revisions as determined necessary by the Servant Leadership Board (or successor body) of Minnetonka United Methodist Church.

Servant Leadership Board Guide for Legacy Grant Requests

The purpose and goals of the Legacy Fund:

The MUMC Legacy Fund is a way to significantly grow gifts for the purpose of expanding our programs including but not limited to:

- **Education** - Bringing in guest speakers or presenters in adult education and expanding our youth and children's programs.
- **Music** - Maintaining the excellent music program we have and possibly bringing in new music to reach differing spiritual needs.
- **Outreach** - Expanding outreach into new areas.
- **Facilities and Technology** - Providing for *unexpected* capital expenditures and upgrades to meet the needs of existing and new members (the upgrade of the sound system is an example.)
- **Administration and Leadership** - Providing education and opportunities for spiritual leadership among both members and staff.

Timeline:

January	February	March	April	May
Legacy committee recommends future year grant balance	Grant request submission period	Early March all grant requests due in Office	Servant Leadership Board determines final grant recommendations	If there are any remaining grant funds, additional requests may be accepted
Servant Leadership Board communicates grant balance to congregation	Potential Q & A sessions on grant requests	Grant requests shared with Legacy Fund Committee members	Servant Leadership Board or Legacy Fund Committee contacts grant requestors about approvals or denials (in late April per 45 day policy guide)	Additional grant requests will be reviewed at the next Legacy Fund Committee meeting and subsequent Servant Leadership Board meeting
Grant forms available on the Website and in the Office		Legacy Fund Committee meets for initial review of grant requests. Requestors may be invited to present at Servant Leadership Board meeting		Grant approvals or denials will be communicated within 45 days of Servant Leadership Board meeting

Additional considerations:

The consensus of the Servant Leadership Board should be that the approved grant fits with the Vision Statement, Mission, and Values of MUMC.

The fund is not intended to be an ongoing source of funds for support of any one program; assets may or may not be available from year to year depending upon the balance of the fund and investment performance.

Grant funds, in general, are not available for previously expended finances but are intended to fund future activities for the upcoming year.

**MUMC Servant Leadership Board
Grant Recommendation Form**

Grant Year: _____

Requestor	Amount	Description/Purpose	Date Needed	Relation to Vision	Approved	Amount

Combined Grant Recommendations: \$ _____